

**Counselling & Psychotherapy Training Institute**  
**PG Certificate, PG Diploma and MSc in Professional Supervision**  
**offered in collaboration with Napier University**

**APPLICATION TO TRAIN IN PROFESSIONAL SUPERVISION 2009**

***Note:** this form is for applications to join the Professional Supervision training to gain a qualification. For booking onto individual modules please download or request the Professional Supervision Module booking form*

First Name(s)\_\_\_\_\_ Family Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
D.O.B.     /     /19                      Current Occupation \_\_\_\_\_  
Your \*Sponsoring Organisation, if applicable \_\_\_\_\_  
Home Tel: \_\_\_\_\_ Work/Day Tel: \_\_\_\_\_ Mobile \_\_\_\_\_  
E-mail \_\_\_\_\_

*\*A sponsoring organisation is a company, firm or agency that is paying all or part of your fees*

*I wish to join the Professional Supervision training:*

From January 2009 in EDINBURGH

*in order to:*

- |                                  |                          |
|----------------------------------|--------------------------|
| gain a Post Graduate Certificate | <input type="checkbox"/> |
| gain a Post Graduate Diploma     | <input type="checkbox"/> |
| gain a MSc degree                | <input type="checkbox"/> |

***Tick as many boxes as may be appropriate, this is an indication of interest and does not represent a commitment. In the sections below, please tick all boxes that apply.***

Students may obtain an exemption from part of the first module: "Professional Supervision" if they have completed the Napier Professional Supervision e-module or attended the CPTI Introduction to Supervision Course

I claim an exemption from part of the "Professional Supervision" module; I have completed the Napier e module  or the CPTI Introduction to Supervision

**I apply to join year 1 of the CPTI Professional Supervision Programme commencing in October 2008**

*I understand that my acceptance on this training programme is by the decision of the Institute. Completion of this form does not commit me to joining the programme, however, when I do complete registration, I understand that my commitment is for a minimum of the full first year of training and in the event that I do not complete the year, all fees are due and the deposit and fees paid are non-refundable.*

Signature \_\_\_\_\_ Name (printed)\_\_\_\_\_ Date     /     /08

**NOTE:** *this form is for applying for the PG Certificate, the PG Diploma or the MSc in Professional Supervision; for booking individual modules, for other training courses and for entering the course with RPL in respect of prior training download or request the appropriate forms*

## **Completing the Application Form**

For information on cost, dates and eligibility please ensure that you have read our 2008–09 prospectuses for the training programme which is available on the web site or from the office.

**Please return this application form to CPTI together with your CV, names of two referees and a brief Personal Statement of why you want to enter Professional Supervision training.**

### **CV**

Your CV should be a maximum of 2 (A4) pages and contain information on education, qualifications, professional registrations, vocational training, work history, including relevant voluntary work and hobbies and interests. Please include any professional courses or personal development work that you have undertaken.

### **Personal Statement**

Your personal statement should tell us why you are considering Professional Supervision training to the level you have indicated on the application form. Please tell us how you developed an interest in this course and why you consider you are suited to this training and work.

### **References**

Give the names and addresses of two referees with this application; the first referee should be from your current or most recent employer or academic institution; the second referee could be from another source. Please state the relationship between you and the referees who may not be friends or family members.

### **Early Application**

Please make your application as early as possible, interviews are conducted and places offered two to three months prior to the programme start. Following the interview and your acceptance on the course, you can reserve places on the modules of your choice. Modules are run subject to a minimum of students; in the event a module does not run or is full when you apply; a place will be reserved for you on the next dates for that module.

### **Equal Opportunities and Disclosure Check**

CPTI is committed to a policy of equal opportunities. Prior to any interview you will receive an equal opportunities monitoring form which you should bring with you. This will be used only for monitoring purposes. It will be treated in confidence and filed securely.

All successful applicants will be required to undertake an Enhanced Disclosure Scotland check.

Please return the completed form, your personal statement, references and CV to:

**Counselling & Psychotherapy Training Institute**  
New Sciennes House  
86 Causewayside,  
Edinburgh EH9 1PY.

Please mark the envelope "PS training application"

To discuss any questions about the programme contact:

Sandra Crow, Training Administration Manager, [training@cpti.info](mailto:training@cpti.info)

Tel: 0845 450 1547 (local call rate) or +44 (0) 131 667 6173

***Fees are paid by a deposit on registration, the balance is due in three instalments in each academic year (Certificate & Diploma, the Balance of fee for the MSc is due at the commencement of year three)***

***Training Fees and the payment schedule for 2008-2009 are listed in the Prospectus as amended in August 2008***

***Additional training application forms and short course booking forms can be downloaded from the website [www.cpti.info](http://www.cpti.info)***

***or requested by email from [training@cpti.info](mailto:training@cpti.info) or by telephone***

***0845 450 1547 (local call) or +44 (0) 131 667 6173***

